



THE ADMINISTRATION OF UNION TERRITORY OF LADAKH

लद्दाख संघ शासित प्रदेश का प्रशासन

OFFICE OF THE EXECUTIVE OFFICER MUNICIPAL COMMITTEE, LEH

कार्यालय कार्यकारी अधिकारी, नगर समिति, लेह

Subject: Empanelment of Engineers in Municipal Committee Leh under Ladakh Building Bye-Laws, 2024

NOTICE FOR EMPANELMENT OF ENGINEERS

In pursuance of the provisions contained under the **Ladakh Building Byelaws, 2024**, applications are invited from **eligible engineers** for empanelment with the **Municipal Committee, Leh** for the purpose of scrutiny, certification, and supervision of building plans, development works, and allied activities within the municipal limits.

Eligibility Criteria:

1. **Resident** – must be resident of Ladakh and must possess a valid Ladakh Resident Certificate issued by the competent authority as per extant guidelines.
2. **Registered office** – must have a registered office in Leh (physical site inspection to be conducted by MC Leh)
3. **Qualification** – Degree in Civil/Structural Engineering from a recognized University/Institution.
4. **Registration** – Must be registered with a recognized professional body (Institution of Engineers or equivalent).
5. **Experience** – Minimum 3 years of professional experience in building design, construction supervision, or urban development works.
6. **Good Standing** – Should not have been blacklisted/debarred by any Government/Local Authority.
7. Must be conversant with the **Ladakh Building Bye-Laws, 2024** and relevant provisions of the National Building Code.

Scope of Empanelment:

- Preparation and submission, certification of building plans/drawings as per Ladakh Building Byelaws, 2024 within the Municipal Limits of Leh.
- Technical scrutiny and compliance reporting.
- Supervision of construction works for adherence to approved plans and structural safety norms.
- Certification under the **self-certification system** for applicable building categories as defined under Ladakh Building Byelaws, 2024.
- Compliance with professional responsibilities as defined under Ladakh Building Bye-Laws, 2024
- Any other task assigned under the relevant provisions of the Byelaws.

How to Apply:

Interested eligible engineers may submit their applications in the prescribed format (**Annexure-I**) along with the following documents:

- Copy of the valid Ladakh Resident Certificate
- Qualification (Degree) & Experience Certificates
- Copy of Registration Certificate (Institution of Engineers or equivalent).
- Recent passport-sized photograph
- Application form (Annexure I)

Submission Deadline:

Applications must reach the office of the **Executive Officer, Municipal Committee Leh**, either physically or via email at adm.mcleh@gmail.com by **20th September, 2025**. Incomplete or late submissions will not be entertained. The Municipal Committee reserves the right to reject any application without assigning reasons thereof.

Selection & Validity:

- The empanelment shall be done after due scrutiny by the Municipal Committee Leh.
- The panel shall remain valid for a period of **three (03) years**, subject to review/renewal as deemed fit by the Municipal Committee, Leh.

Important Notes:

- Empanelment does not confer any right of regular appointment or contractual employment.
- The Municipal Committee reserves the right to reject any application without assigning any reason thereof.
- Incomplete applications shall be summarily rejected.



**Executive Officer,
Municipal Committee,
Leh.**

No: - 1402- 1409/MCL/2025

Dated: - 04.09.2025

Copy for information to the: -

1. The Deputy Commissioner/CEO, LAHDC, Leh.
2. The Director, Urban Local Bodies, UT Ladakh.
3. Administrator, Municipal Committee, Leh.
4. Assistant Director, Information Department, Leh for wide publicity.
5. Private Secretary to Hon'ble Chairman/CEC, LAHDC, Leh for kind info of H'CEC.
6. P.S. to Principal Secretary, HUDD, UT Ladakh for kind info of P/S, HUDD.
7. Editor, Earth News, Leh with the request to publish this notice in daily newspaper.

Annexure – I

Application Format for Empanelment of Engineers under Ladakh Building Byelaws, 2024

(To be submitted on plain paper with self-attested documents)

To,

The Executive Officer
Municipal Committee, Leh
Leh, Ladakh – 194101

1. Personal Details

- Full Name (in block letters): _____
- Father's/Mother's Name: _____
- Date of Birth: _____
- Gender: _____
- Contact Number: _____
- Email ID: _____
- Permanent Address: _____
- Registered Office Address: _____

2. Educational Qualifications

Degree	Institution/University	Year of Passing	%/Grade

3. Professional Registration

- Name of Professional Body (Institution of Engineers/Other): _____
- Registration Number: _____
- Date of Registration: _____
- Validity: _____

4. Work Experience

Organization/Employer	Designation	Period (From-To)	Nature of Work

(Total experience in years: _____)

5. Supporting Documents Enclosed

(Please tick ✓)

- Copy of certificate - Qualification (Degree) & Experience Certificates
- Copy of Professional Registration Certificate
- Copy of the valid Ladakh Resident Certificate
- Proof of Identity (Aadhaar/Passport/Voter ID)
- Recent Passport Size Photograph (two copies)

6. Declaration

I hereby declare that all the information provided above is true and correct to the best of my knowledge. I further undertake that I have never been blacklisted/debarred by any Government/Local Authority and shall abide by the provisions of the **Ladakh Building Byelaws, 2024**, and directions of the Municipal Committee, Leh.

Place: _____

Date: _____

Signature of Applicant

(Name in Block Letters)